



Burnaby D.P.A.C. Minutes

November 19, 2018

Burnaby Central Secondary School
Room A206 - Conference Centre
6011 Deer Lake Parkway
Burnaby, BC

1. Welcome and Introductions: Laura Ward, DPAC Chair

- Meeting was called to order at 7:05 pm.
- Acknowledgments
- **School Board Representatives and School Trustee were introduced:**
 - Gina Niccoli-Moen – Superintendent of Schools
 - Heather Hart – Assistant Superintendent
 - Wanda Mitchell – Assistant Superintendent
 - Richard Per – Assistant Superintendent
 - Baljinder Narang - School Trustee
 - Roberto Bombelli – Assistant Superintendent
 - Bill Brassington – School Trustee Elect
 - Russell Horswill – Secretary-Treasurer
 - Larry Hayes – School Trustee
 - Gary Wong – School Trustee
 - Jen Mezei – School Trustee Elect
- **DPAC executives were introduced:**
 - Laura Ward – Chair
 - Dave Dye – Vice Chair
 - Calvin Taplay – Treasurer
 - Stace Dayment – Member at Large
 - Ashley Sandquist – Secretary
 - Evangeline Jonasson – Member at Large
 - Shams Chowdhury – Member at Large

2. Educational Technology Update

- Presented by Roberto Bombelli – Assistant Superintendent
- See attached presentation.
- **Questions**
 - **How is security of the network being handled?**
 - All student data is held in BC.
 - MyEd BC is handled provincially.
 - There are a number of firewalls and security measures in place to prevent data breaches.
 - Risk to data is mainly through portable devices and there will be new rules around this.
 - **How secure is using Microsoft email as Microsoft is often the target of security breaches?**
 - Email was always Microsoft.
 - Microsoft has Canadian Servers now so data is held in Canada.
 - **If a PAC would like to raise money for computers/technology equipment when will students get access to new technology that is provided by the district and how can PAC plan for purchases?**
 - New equipment is provided by the District every 2 years.

- In Phase II of the technology, there will be minimum amounts set for the technology in all schools but this still is in the planning/budgeting stages with no hard timeline for implementation.
 - PACs can supplement the equipment.
- **How much technology should be available to Primary school students?**
 - This is being discussed in the context of how can technology be used to meet educational outcomes.
- **Bring Your Own Devices – Are there timelines for students needing their own devices?**
 - This is already happening in secondary schools.
 - Likely at least a year before this will be implemented.
 - Implementation will start in Grades 8 to 12, then Grades 4 to 7 and then K to Grade 3.
- **Will the District advise schools to use specific vendors for the devices?**
 - Likely no but there will be minimum hardware requirements.
 - Office 365 will be provided to all students with licences for up to 5 devices.
 - There is no expectation that a laptop will be required for elementary students.
- **When will elementary students have access to Office 365?**
 - Starting for Grade 4 to 7 in the near future.
- **Will students have access to Video Conferencing Software?**
 - District uses Skype.
 - Not sure if there is a video conferencing program included in Office 365.
- **Are the Mac computers are they integrated into the network?**
 - They are on the network but not fully integrated into the network.
 - Looking into dual platform support but this has budget implications.
 - There is a Mac version for Office 365.
- **How long will data be available on the network after graduation?**
 - It may be available 30 days or maybe longer.
 - Once account has expired, data is completely gone and there is no getting it back.
 - The Office 365 licence ends when they graduate or leave BBY.
 - Another licence is required to maintain access.
- **Is there any agreement with Adobe for discounted software rates?**
 - Staff has an agreement but expires this year.
 - Adobe not available for students through the District but a student rate is available directly from Adobe.

3. Fundraising 101

- Presented by **Russell Horswill, Secretary Treasurer**
- See attached presentation.
- **Questions**
 - **Can we do car washes on site at school or do they have to be at a gas station?**
 - Need to contact city with respect to bylaws.
 - **Can you raffle off a gift baskets with wine as one of the prizes?**
 - See <https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/licences/guide-a-b-licence.pdf>, Section 5 Prizes: “Liquor, live animals and prohibited or restricted firearms as defined in the Firearms Act (Canada), cannot be offered as prizes.”
 - **Fire Regulations – what if you have more people than allowed in a space?**
 - Need to figure out how to keep track of people who are there which can be done by issuing tickets.
 - There are capacity numbers for rooms and these need to be respected.

- There are rules for booking facilities to ensure that fire regulations are met.

4. Break: 8:05 to 8:18 pm.

5. Door Prize

- A customized banner was awarded.

6. DPAC Updates

- **BCCPAC**

- **Membership Dues**

- Friendly reminder that \$75 fee is due at the end of December.

- **BCCPAC Leadership Submit**

- This 1.5 day meeting in Richmond was attended by Ashley Sandquist and Laura Ward.
- Rob Fleming, Minister of Education was in attendance.
- The revised website Safety/Anti-Bullying “Erase” was introduced which provides resources for parents and students to erase negativity around schools.
 - Website has been redesigned and is now more interactive.

- **Committee Reports**

- **Emergency Preparedness**

- Ashley Sandquist attended.
- A lanyard is being designed and information will be the same for all staff for dealing with emergency situations.

7. At Our School – Show & Tell

- **Second Street Community School**

- **Craft Fair – Thursday, November 22, 2018 2:30 pm to 7 pm**

- Field Trips are the fundraising goal.
- Students have made crafts plus there will other vendors selling wares.

- **Guru Nanac – Sikh Celebration – Friday, November 30, 2018 10 am to 2 pm**

- There will be vegetarian feast that is free for the public.

- **Breakfast with Santa – December 1, 2018 9 am and 10:30 am seatings**

- Minimum \$3 donation for breakfast.
- There will be a band, crafts, face painting and photos with Santa.

- **Halloween Fireworks**

- They were cancelled due to fire across the street from the school on Halloween.
- Fireworks will be stored safely until next year’s event.

- If you are looking for a person to be Santa at school event contact the Community Coordinator at Second Street.

- **Seaforth**

- **November 13 – World Kindness Day**

- A teacher arranged an event to have students to random acts of kindness to the general public, for example, the Grade 1s went to Skytrain Station and wished people a Happy Day.
- This event was organized through Kindness Patrol.org and they will come out to schools to help organize similar events to teach gratitude and kindness.

- **District SOGI Event – Moscrop – November 28, 2018 7 pm**

- Need to register.

- **DPAC Cannabis Awareness Meeting - Burnaby Central- January 14, 2019 7 to 9 pm**

8. Questions & Answers

- None.

9. Adjournment

- Meeting was adjourned 8:34 pm.
- Next meeting – January 21, 2019.

Minutes were taken by Karen Eickhoff

WEBSITE – www.burnabydpac.com Email your events to be published.

COMMUNICATION – Email info@burnabydpac.com or chair@burnabydpac.com

FACEBOOK – <https://www.facebook.com/BurnabyDPAC>

