

PAC General Meeting Minutes

November 27th, 2018

In attendance:

Parents:

Christy, Oliver, Kristine, Winky, Justin, Mariana, Alex, Stormee, Melissa, Vicky, Kang

PAC Executive:

Tanya, Huyen, Allison, Karen H., Amit, Sonja

Principal:

Mark Harding

Welcome and Introductions

Huyen called the meeting to order at 6:10 pm

Huyen would like to move FUEL Catering from the seventh item on the agenda to the second item. Allison motioned to adjust the agenda, Vicky seconded the motion. All in favour of moving the seventh item to the second one - MOTION PASSED.

FUEL Catering - Marsha

- Caters to many schools (70) in the lower mainland
- South Surrey/White Rock-business base
- she passed out some menus for us to look at
- Labels the styrofoam containers by division, name, item
- Arrives 30-40 mins before distribution and an hour after to pick up containers, take them back to their facility and recycle them
- She passed out food for the kids at the meeting to try (chicken alfredo, wraps, mac & cheese)
- Doesn't charge GST or delivery charges
- We can order September to end of January and February to end of June
- She passed out a price list
- Portions are good, just one size, some kids feedback - 2 thumbs up
- Meals come hot
- Allison talked about why we're thinking of switching hot lunch providers
 - owners have changed - prices have gone up, customer service isn't as good, kids have complained about quality of food, more work for hot lunch volunteers having to sort through bags of cutlery and condiments instead of the items already in each meal kit

- FUEL offers more variety of meals and more veggie and vegan meals
- Allison checked with some other companies, one didn't get back to her, the Lunch Lady doesn't exist anymore
- Vicky motioned to try FUEL catering instead of Foodie Kids, Stormee seconded the motion - All in favour - MOTION PASSED
- Tanya suggested that a survey monkey go out to get other parents opinion about hot lunches

Principal's Report

PAC Meeting November

Principal's Report

Diversity Club:

- Focus on Social Justice, Belonging and Community
- First Meeting – December 6th @ lunch
- Winter Spirit Community Gratitude focus for December
- Monthly Meetings starting in January

Winter Community Celebration of Music

- Wednesday, December 19th @ 7:00-8:15
- Band will play a winter medley
- Community Sing along – parent/community members invited
- Tuesday, December 18th Dress Rehearsal (pm)

Burnaby Christmas Bureau:

- We have registered to sponsor 2 families of 4 and are awaiting confirmation
- Mitten and Sock Tree will be set up in front foyer

Finance report and budget - Karen

- Amit made a suggestion of making Karen the primary Treasurer and he can be secondary treasurer because his start up company needs much more of his time now
- She has updated the financial statements to be according to GAAP (Generally Accepted Accounting Principles)
- She went over the financial statement and has added an analysis sheet
- As always, if anyone wants to see the financial statement, please email the PAC at universityhighlands.pac@burnabyschools.ca

DPAC Report - Sonja

- Nothing to report as of yet because Sonja couldn't attend the meeting and the minutes aren't out yet

- Mr. Harding posts the DPAC minutes to the school website as well under "Parents" if anyone is interested in reading them over
- The theme was Fundraising 101

Fundraising

- a. -pancake breakfast will be on Friday Dec. 7th
 - preschoolers will be invited
 - Nesters is donating supplies again, thank you Nesters!
 - Theresa is the coordinator and we have 9 volunteers for that event so far, however we would like more if possible. Even an hour of your time is appreciated!
 - 3 sittings of pancake serving (9:05-10:30)
 - Santa will be there
 - we need extra dish towels because they get super wet with all the washing
- b. -Holiday concert fundraiser
 - we will be making up the gift baskets again for door prizes
 - classes will be selecting their own themes and parents can donate items for their child's class's basket
- c. -We will be sponsoring 2 families this year
 - we will be applying for a UniverCity Community Association grant to help sponsor the families
- d. - \$267 from the last popcorn sale
 - popcorn day is usually the last Wednesday of every month unless there's a conflict
 - we are always looking for volunteers to help out at anytime between 9:00 and 12:30
 - we buy prepackaged popcorn/butter and we add extra kernels so it cuts down on the sodium content
- e. -St. John Ambulance
 - thank you to everyone who ordered kits
 - orders are in and hopefully in a couple of weeks, the kits will be delivered to the school
- f. -Family Photoshoot
 - great feedback about Derek
 - we need to put out a reminder email for people to order school photos, we're only at 50% for orders so far and he may not be able to do the photos next year

Review and approval of minutes

-Allison motioned for approve the October meeting minutes, Vicky seconded the motion. All in favour - MOTION PASSED

Open discussion

- Sonja brought up basketball hoops on the school grounds as they are broken
- Vicky brought up signage for the basketball hoop area. It is only for our kids and not for university kids to play basketball or smoke during school hours, up to 4:00. Mr. Harding said a work order has been submitted and now we wait
- no PAC meeting in December
- next PAC meeting is on Jan. 29th, 2019. Meetings are usually on the last Tuesday of the month unless there's a conflict. There won't be one in March and the AGM is in April when a new PAC needs to be voted in because most of the current members terms are up
- Melissa brought up the plaque and banner for the thank you for Nesters. She has chosen a style and we need to approve the wording. She will bring samples for the January meeting. She's working on getting them donated to us
- Stormee had a question in regards to the pancake breakfast, do we need people to bring pancake grills that the school can borrow? Yes, same as last year

Meeting adjourned - 7:25